
INSTITUTIONAL POLICY

Section: Human Resources

Policy Number: II-04.05.16

Subject: Dress Code for Clinical Areas

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**Executive Owner: Director, Nursing Resources
Provena Mercy Medical Center**

Approval Date: 01/2011
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Supersedes:

POLICY

To provide guidelines for attire of nursing and staff that work in clinical areas that promotes a professional appearance while adhering to hospital and regulatory recommendations. (Refer to Hospital Policy: Human Resources - Employee Relations Dress Code).

PURPOSE

SPECIAL INSTRUCTIONS

DEFINITIONS

PROCEDURE

- I. Name tags must be worn above the waist at all times in a fashion that is easily read by all customers.
- II. Overall Appearance – All Nursing Service Personnel (To include all RN’s, Patient Care Tech’s, ER Techs, and Unit Clerks).
 - A. Uniform/scrub uniforms only are to be worn. Uniforms/scrub uniforms must be clean, neat, and appropriately fitted.
 - B. Scrub dresses will be knee length or longer.
 - C. Home-sewn scrubs should resemble commercially sold scrubs.
 - D. Tops may not be:
 1. Sleeveless
 2. Low cut at the neck
 3. Sheer or thin gauze material
 4. T-shirts (solid color or Mercy issued T-shirts may be worn)
 5. Open midriff style
 6. Jogging style
 7. Hooded style

8. Character prints must be no more than three inches in height
 9. Camouflage material
- E. Pants should be modestly fit with appropriate length and may not be:
1. Jean or white denim material
 2. Skin tight knit or legging style
 3. Tight knit or stretch pants style
 4. Sweat or jogging style
- F. Proper undergarments are to be worn so they are not noticeable under fabric of scrubs.
- G. Isolation PPE attire is not to be worn outside of a patient's room.
- H. Solid color socks that match the uniform must be worn.
- I. Footwear must be clean. For safety reasons, footwear must not be open at the toe. Sandals or shoes with holes are not permitted to be worn by staff in any patient care area.
- J. Colored accessories such as belts, suspenders, or ties are not permitted.
- K. Jewelry should be modest, non-dangling, and not excessive.
- a. Jewelry should be non-dangling with earrings no more than ¼" in length.
 - b. Body jewelry (as it relates to body piercing of the nose, tongue, lips and eyebrows) are not appropriate.
- L. Fingernails should be kept neat with nails no more than ¼ "in length, no artificial nails. This includes acrylic and gel artificial nails. Nail polish, if worn, must not be chipped.
- M. Hair must be neat, clean and pulled back during patient care, if it is longer than shoulder length, with no extreme hair styles.
- N. For infection control purposes, cloth stethoscope covers are not to be worn.
- O. No scented lotions or perfumes are to be worn.

ATTACHMENTS:**REFERENCES:**

DIRECTOR, NURSING RESOURCES

DATE

CHAIR, HOSPITAL POLICY AND PROCEDURE

DATE

VICE PRESIDENT, PATIENT CARE SERVICES/CNE

DATE